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Thank you for your interest in joining the team at iAchieve Learning. We are a professional and reliable company and strive to hire the most qualified educational professionals. Please fill out the application below and send it to the e-mail address below, **along with your resume**, to:

**E-Mail address:**     [sarah@iachievelearning.com](mailto:sarah@iachievelearning.com)

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone:** Work: \_\_\_\_\_ Cell: \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Please state the specific subject areas you are willing to tutor:

\_\_\_\_\_

\_\_\_\_\_

Our tutoring services are offered in Des Plaines, Park Ridge, Mt. Prospect, Arlington Heights (and will be expanding) at client homes and public libraries.

Do you have a car?     \_\_\_\_\_ Yes     \_\_\_\_\_ No

Our current positions are part-time based on need. For tutors, we require a commitment of at least 5 hours per week for nine months, and we ask that you sign a contract to that effect. Can you commit to this with iAchieve Learning?

\_\_\_\_\_ Yes     \_\_\_\_\_ No

When are you available? (Please check all that apply)

\_\_\_\_\_ M-F     \_\_\_\_\_ morning     \_\_\_\_\_ afternoon     \_\_\_\_\_ evening

\_\_\_\_\_ Weekends     \_\_\_\_\_ morning     \_\_\_\_\_ afternoon     \_\_\_\_\_ evening

**REFERENCES**

Please list 3 professional references below.

1. Reference Name:	Job Title:
Phone Number:	E-mail:

2. Reference Name:	Job Title:
Phone Number:	E-mail:

3. Reference Name:	Job Title:
Phone Number:	E-mail:

**EDUCATION**

	Name/Location	Degree	Major or Emphasis
College/University			
College/University			
College/University			
Other			

Please list any other applicable skills, training or proficiencies:

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**PERSONAL DATA: IMPORTANT**

Please read each question before answering. You must complete these questions in order to be considered for a position. We require a Background Check be completed before you will be assigned any students (this is paid by the applicant).

Has a civil or criminal complaint ever been filed against you that alleged sexual misconduct or child abuse by your or your participation in or facilitation of such activities (including internal complaints given to management or supervises of places of employment)?

\_\_\_\_\_ Yes                  \_\_\_\_\_ No

If yes, explain in full (attach a separate piece of paper if necessary): \_\_\_\_\_

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Have you ever been convicted of a crime (felony or misdemeanor) other than a minor traffic violation?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

If yes, explain in full (attach a separate piece of paper if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

We typically provide our tutors with a starting rate of \$23.00-\$27.00 per hour. The rate is based upon degrees and experience.

Official transcripts of any degrees obtained in the last eight years will be requested at time of interview.

\_\_\_\_\_ Bachelor's Degree    \_\_\_\_\_ Undergraduate Degree    \_\_\_\_\_ Graduate Degree

Any false or substantive omission of information may be cause for rejection or dismissal if hired by iAchieve Learning.

I authorize the release of any information from previous employers or references.

I have read and I understand everything on this application.

Thanks again for your interest in iAchieve Learning.

\_\_\_\_\_  
Printed name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date