Thank you for your interest in joining the team at iAchieve Learning. We are a professional and reliable company and strive to hire the most qualified educational professionals. Please fill out the application below and send it to the email address below, **along with your resume**, to:

Email Address: sarah@iachievelearning.com

Name: _____ **Date:** _____

Phone: _____ **Age:** _____

Address: _____

_____

Email: _____

EXECUTIVE FUNCTIONING EXPERIENCE

Please describe your experience providing executive functioning support or academic coaching, including the grade levels that you have worked with:

_____

_____

_____

_____

_____

Which executive functioning skills have you helped students develop? Please check all that apply.

_____ Organization	_____ Time management	_____ Study skills
_____ Planning & prioritizing	_____ Task initiation	_____ Self-monitoring
_____ Follow through & assignment completion	_____ Working memory strategies	_____ Flexible thinking
_____ Emotional regulation	_____ Stress management	_____ Impulse control

Are you also interested in tutoring specific academic subjects? If so, please list the subjects and grade levels you are comfortable tutoring.

_____

_____

_____

AVAILABILITY

Our current positions are part-time and based on incoming family requests. We require tutors to maintain availability for at least 5 hours per week for one year, and we ask that you sign a contract to that effect. Student assignments depend on student needs and scheduling, so we cannot guarantee a set number of students or weekly tutoring hours.

Can you commit to this with iAchieve Learning?

_____ Yes _____ No

When are you available? (Please check all that apply)

_____ M-F _____ morning _____ afternoon _____ evening

_____ Weekends _____ morning _____ afternoon _____ evening

How many hours per week are you available to tutor? _____

Are you able to maintain a consistent weekly schedule with students throughout the school year?

_____ Yes _____ No

Which tutoring formats are you available for? Please check all that apply.

_____ In-person _____ Online

If you are available for in-person tutoring, please list the cities that you can travel to:

_____

_____

TECHNOLOGY REQUIREMENTS:
Do you have reliable internet and experience using Zoom or similar platforms?

_____ Yes _____ No

REFERENCES
Please list 3 professional references below.

1. Reference Name:	Job Title:
Phone Number:	Email:

2. Reference Name:	Job Title:
Phone Number:	Email:

3. Reference Name:	Job Title:
Phone Number:	Email:

EDUCATION

	Name/Location	Degree	Major or Emphasis
College/University			
College/University			
College/University			
College/University			

Please list any other applicable skills, training or proficiencies:

_____

_____

PERSONAL DATA: IMPORTANT
Please read each question before answering. You must complete these questions in order to be considered for a position. **We require a Background Check be completed before you will be assigned any students** (this is paid by the applicant).

Has a civil or criminal complaint ever been filed against you that alleged sexual misconduct or child abuse by you or your participation in or facilitation of such activities (including internal complaints given to management or supervisors of employment)?

_____ Yes _____ No

If yes, explain in full (attach a separate piece of paper if necessary): _____

_____

Have you ever been convicted of a crime (felony or misdemeanor) other than a minor traffic violation?

_____ Yes _____ No

If yes, explain in full (attach a separate piece of paper if necessary): _____

_____

_____

We typically provide our Executive Functioning Tutors with a starting rate of $25.00–$29.00 per hour, based on relevant qualifications and experience.

Official transcripts of any degrees obtained in the last eight years will be requested at the time of an interview.

_____ **Bachelor's Degree** _____**Master's Degree** _____ **Doctorate Degree**

Any false or substantive omission of information may be cause for rejection or dismissal if hired by iAchieve Learning.

I authorize the release of any information from previous employers or references.

I have read and I understand everything on this application.

Thanks again for your interest in iAchieve Learning.

_____

Printed Name of Applicant

_____ _____

Signature of Applicant Date